

# Blissfield River Raisin Festival 2017

## Non-Profit Organization Application and Rules

**Bachmayer and Ellis Parks, Blissfield, MI**

**Festival Dates and Hours of Operation:**

Thursday, July 13 [5PM-10PM]

Friday, July 14 [1PM-10PM]

Saturday, July 15 [11AM-10PM]

This is a three day outdoor booth rental

**To confirm space availability, contact:**

[rrf.vendors@gmail.com](mailto:rrf.vendors@gmail.com)

**Email is the preferred method of contact**, as it is difficult to answer our phones during the workday or during classes. However, if you do call, please **leave a message** so we can get back to you as soon as possible.

Cassie Loar (517-759-8384)

Emily Wolfe (517-759-0954)

If this contract is breached in any way, shape, or form, you will be dismissed early, with NO REFUND. **Booth fee is non-refundable after June 24.**

No takedown will be permitted prior to the end of the Festival Hours. The Festival assumes no responsibility for any lost or stolen articles. The Festival retains the right to reject any vendor.

Exhibitors are responsible for their own sales tax, license, and fees.

**River Raisin Festival Vendors**

**Return application with check payable to:**

**P.O. Box 136**

**Blissfield, MI 49228**

# How to Distinguish Between the two Subcategories used at the River Raisin Festival?

**Group A:** A non-profit organization which is attending the festival with the purpose of fundraising/ receiving monetary donations.

**Group B:** A non-profit organization which is attending the festival with the purpose of spreading awareness of a cause, organization's goals, or providing festival go-ers with related information.

## PRICING

### Booth

\*\*\*Payment by check, money order, or cashier's check only\*\*\*

\*Credit Cards and cash are **NOT** an acceptable form of payment\*

Non-Profit Group A	\$80
Non-Profit Group B	\$40

### **ALL FEES DUE PRIOR TO SET-UP.**

### **Checks will not be accepted after June 24.**

This is an outdoor event. We do not provide tents, tables, or chairs.

Your spot will only allow for one open side, facing the walkway. Accommodations will not be made to expand your display.

Booth dimensions are 10 feet deep and 10 or 20 feet long.

Booth location will be determined by the vendor chairs. Relocation is prohibited. (We work hard to organize the festival grounds in a way that will benefit everyone.)

**Booth extensions [roaming vendor carts and roaming salesmen] prohibited.** Any violations of this rule will be grounds for forfeiting of your security deposit.

Security will be provided daily, as well as overnight to ensure the safety of our vendors and patrons. However, detachable sides are recommended on tents to deter any vandalism and/or weather damage to product overnight.

## PRICING

### Electric

Electricity	\$20
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100' outdoor extension cord required for electrical access.

Electricity must be requested on application, it ***will not be provided after arrival at the park.***

There is limited lighting provided by the park. Lights will be turned off on Friday night during the fireworks show [approximately 10:00 PM].

Electric fee is in addition to the booth price, and should be written into the check for booth fees.

**PAYMENT BY CHECK, MONEY ORDER, OR CASHIER'S CHECK ONLY-** No credit cards or cash will be accepted as payment method.

## SET-UP

Set-up times are as follows:

Wednesday July 12, 2017	1:00 PM - 5:00 PM
Thursday July 13, 2017	9:00 AM - 1:00 PM*

**\*Must be set-up, ready to operate by hours of operation listed on page 1.**

Vendors are not required to be on park grounds for set-up or operation on Wednesday, however, the carnival will be operating that night. This is a carnival preview night, not a scheduled night of the festival, but you will be allowed to operate at your own discretion.

The festival officially begins Thursday at 5 PM. After this time, no vehicles will be permitted on park grounds. Vendors must abide by festival hours.

The parade will be Saturday morning at 10 AM and the festival will officially begin at 11 AM this day.

Tear-down can begin following ticket drop prize pick-up on Saturday night. Many patrons will still be walking through the park, please be considerate.

## **Parking**

### **Parking for all patrons and vendors is off-site.**

To set-up, vendors may drive on premises and drop off any equipment or merchandise necessary to operate for the day. Vendors may also bring vehicles down to their booth following hours of operation each day to tear-down [if they wish] upon leaving for the night.

A local church on 223- adjacent to the park grounds, graciously offers handicapped parking on a first-come, first-served basis to handicapped vendors and patrons.

The River Raisin Festival Committee reserves the right to have any vehicles towed which are parked on festival grounds once hours of operation begin.

If space allows, the festival committee MAY designate vendor parking in an unused section of the festival grounds. This opportunity is not guaranteed, but if possible will first be offered to vendors, then used as additional handicapped parking.

## **Off-Site Parking**

A free village parking lot east of the park is open on a first-come first-served basis. This parking lot can be seen from the traffic light downtown, and is a short walk from park grounds.

Parking is available on side streets surrounding park grounds as posted signs and temporary police orders allow.

Some businesses or community members may open up private parking lots and charge a fee for convenience of parking- this is in no way affiliated with the Festival or its committee.

## **Campers**

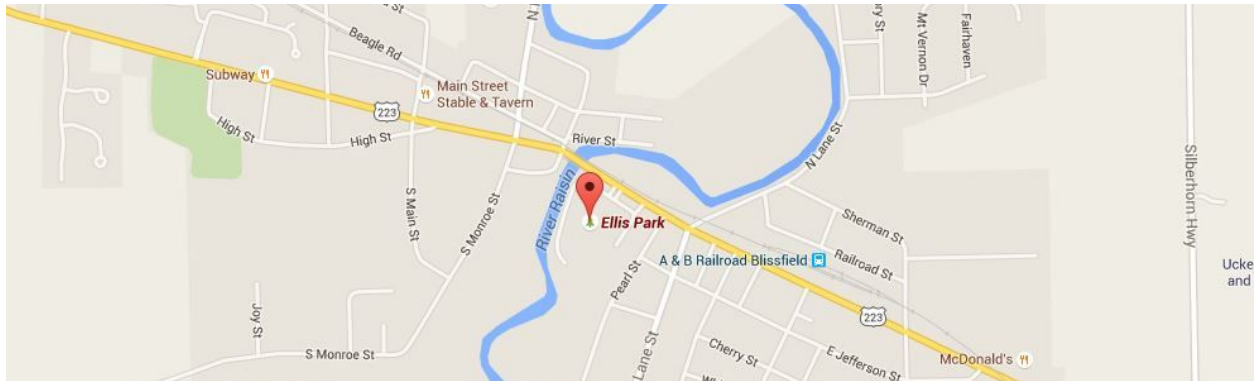
If you are planning on bringing an RV/ camper to stay locally, we have included a few suggestions for campgrounds and parks in the surrounding area, and an approximate time from location to our park grounds:

Monroe Co./ Toledo North KOA (17 min)

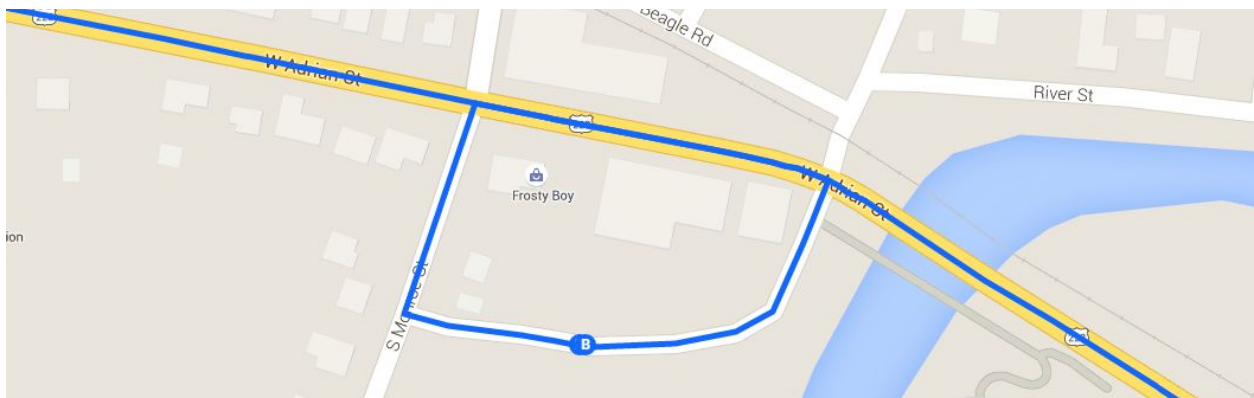
Totem Pole Park (20 min)

Pirolli Park (17 min)

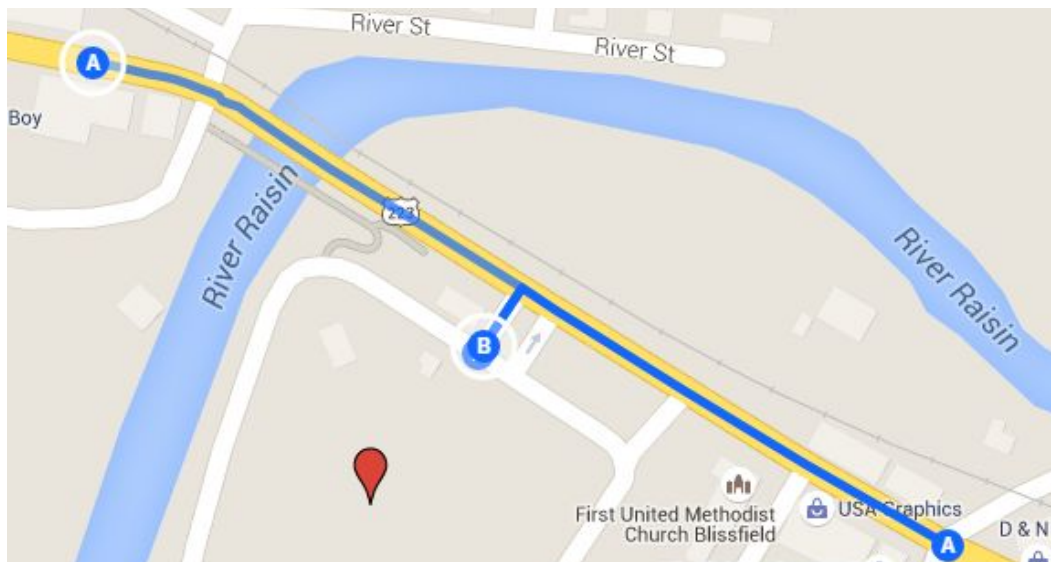
**Location:**



**Entrances to Bachmayer Park (West of River Raisin):**



**Entrance to Ellis Park (East of River Raisin):**



## RULES

Rules and regulations set by the River Raisin Festival Committee must be abided by, in our best attempt to keep all vendors and patrons safe and happy with their experience. Rules are as follows:

All fees are due prior to set-up.

No sales of guns, ammunition, knives, or other weapons permitted.

No roaming vendors (i.e No roaming carts, vendors must stay in designated areas).

No booth relocation. The park is organized in a way to benefit everyone involved.

Parking is offsite. No vehicles will be permitted in the park after Thursday afternoon.

All vendors must abide by festival hours.

Sites must be reserved by Friday, June 24.

A 100' outdoor extension cord AND fee is required for electrical access.

No teardown will be permitted prior to the end of the Festival Hours.

The Festival assumes no responsibility for any lost or stolen articles.

The Festival retains the right to reject any vendor.

Exhibitors are responsible for their own sales tax, license, and fees.

Be respectful and have fun!

# NON-PROFIT APPLICATION

**REMINDER:** DOUBLE CHECK THE ACCEPTED PAYMENT OPTIONS

NON-PROFIT SUBGROUPS: descriptions can be found on page 2.

Check one:

<input type="checkbox"/>	Non-Profit Group A (\$80)
<input type="checkbox"/>	Non-Profit Group B (\$40)

ELECTRIC

Check one:

<input type="checkbox"/>	YES (\$20)
<input type="checkbox"/>	NO

Total Payment: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone 1: \_\_\_\_\_ Phone 2: \_\_\_\_\_

Email: \_\_\_\_\_

Type of display/activity: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

I hereby confirm that I have read and accepted all terms and conditions presented in this contract.

**Committee Use Only:**

Booth Fee: \_\_\_\_\_ Electricity: \_\_\_\_\_